

Dear parents/carers,

Parents evenings will be held on **Monday 14th October 2024** 3:30pm until 5:00pm and **Tuesday 15th October 2024** 3:30pm until 8:00pm. You will have a choice of either a face to face meeting in school or a telephone call with your child's teacher. The times for the meetings are as follows:

Monday 14th October - Face to face (in school) - 3:30pm until 4:10pm

Monday 14th October - Telephone Call - 4:20pm until 5:00pm

Tuesday 15th October - Face to face (in school) - 3:30pm until 6:00pm

Tuesday 15th October - Telephone call - 6:10pm until 8:00pm

To book your appointment you will need to log into your child's Arbor account where you will see the option to book for one of the sessions. This will be available from Thursday 26th September 2024 at 6:00pm until Friday 4th October at 5:00pm, you will not be able to book an appointment before this time. Please only book one appointment with your child's teacher.

Kind regards,

**Mrs Lucy Jeyes
School Administrator**